

COUNCIL MEETING
30th APRIL 2009

- * Cllr. S.C. Pryde (Mayor)
- * “ Mrs. R. Gadsby (Deputy Mayor)
- * “ Mrs. P.C. Brooks
- * “ A.B. Clark
- * “ J.F. Collier
- “ A.L. James
- * “ W.J. Pryor
- “ M. Reilly
- * “ Mrs. S.A. Stavrou
- * “ A.P. Watts
- * “ Mrs. E.A. Webster

* Denotes Members present.

In attendance: Acting Town Clerk, Senior Assistant to the Acting Town Clerk and Recreation and Amenities Manager.

1098. **Former Councillor Mrs. P. Sharp:** The Mayor asked Members to observe in a minutes silence in memory of former Cllr. Mrs. Peggy Sharp who passed away on the 19th April 2009. Cllr. Mrs. Stavrou paid tribute to the late Mrs. Sharp speaking of her work with the Council and with her Councillor colleagues. Cllr. Mrs. Webster concurred with these comments.

1099. **Apologies for Absence:** Apologies for absence were received from Cllr. James and Cllr. Reilly.

1100. **Declarations of Interest:**

Member	Item	Interest	Reason	Action
Cllr. Clark	Highways issues at Hillhouse, Ninefields	Personal	Cllr. Clark's wife has business Premises at Hillhouse	Remained

1101. **Highways:** Trevor Baker from the Area Highways Office was unable to attend the meeting but had given a written response to questions raised by Members which was circulated at the meeting and is at Appendix A to these Minutes. Cllr. Mrs. Stavrou asked for an additional pothole just past Golden Row in Mott Street to be added to the list of works.

Cllr. Clark advised Members that he had emailed Trevor Baker regarding the ongoing works to gas supply at Hillhouse. The works had been extended and the contractors had insufficient safety fencing, brick paviours were being left outside shops which was creating vandalism issues and it was moved by the Mayor and

RESOLVED – THAT a letter be sent to the Highways Department setting out our concerns.

Cllr. Mrs. Webster informed Members that she had asked Trevor Baker for details of the Highways Capital Programme for this area and he advised as follows;

- ❖ The largest allocation of funding is for repairs to the A121 link road
- ❖ £25,000 has been allocated for repairs to Farm Hill Road and Honey Lane
- ❖ Works to Southend Lane and
- ❖ Repairs to carriageway on Honey Lane between the motorway roundabouts

Cllr. Mrs. Webster went on to say that she was pressing for parking restrictions in Honey Lane in the area of the M25 and she also believed that there was an existing parking ban in Old Shire Lane, this was being investigated by the Highways Department.

It was moved by the Mayor and

RESOLVED – THAT the information be noted.

1102. **Minutes:** RESOLVED – THAT the Minutes of the meeting of the Council held on 26th February 2009, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Mayor.
1103. **Questions:** There were no questions from Members in pursuance of Standing Order No. 10.
1104. **Public Questions:** There were no Public Questions.
1105. **Plans Subcommittee Minutes & Report dated 26th February 2009:** It was moved by Cllr. Mrs. Brooks, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 26th February 2009 be received, approved and adopted.
1106. **Plans Subcommittee Minutes & Report dated 5th March 2009:** It was moved by Cllr. Mrs. Brooks, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 5th March 2009 be received, approved and adopted.

1107. **Policy & Resources Committee Minutes & Report dated 12th March 2009:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 12th March 2009 be received, approved and adopted.

1108. **Market Development Working Group Minutes & Report dated 16th March 2009:** It was moved by Cllr. Clark, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein be received.

Cllr. Clark suggested that shopkeepers in the Town Centre be invited to have representation on this Working Group and Cllr. Watts suggested that a Joint Working Group be considered however because of potential conflict it was moved by the Mayor and

RESOLVED – THAT no action be taken.

It was then moved by Cllr. Pryor, seconded and

RESOLVED – THAT the Town Plan Working Group includes a retail subgroup.

RESOLVED – THAT subject to the above the Minutes, Report and Recommendations therein dated 16th March 2009 be approved and adopted.

1109. **Town Promotions Subcommittee Minutes and Report dated 16th March 2009:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 16th March 2009 be received, approved and adopted.

1110. **Establishment Review Subcommittee Minutes & Report dated 19th March 2009:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 19th March 2009 be received, approved and adopted.

1111. **Licensed Bars & Catering Management Subcommittee Minutes & Report dated 23rd March 2009:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 23rd March 2009 be received, approved and adopted.

1112. **Plans Subcommittee Minutes and Report dated 2nd April 2009:** It was moved by Cllr. Mrs. Brooks, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 2nd April 2009 be received, approved and adopted.

1113. **Leisure & Community Committee Minutes and Report dated 2nd April 2009:** It was moved by Cllr. Mrs. Gadsby, seconded and

RESOLVED – THAT the Minutes and Report dated 2nd April 2009 be received.

On Minute. 987 - Apologies for Absence – Cllr. Pryde asked that his name be added.

RESOLVED – THAT subject to the above the Minutes and Report dated 2nd April 2009 be approved and adopted.

1114. **Development & Environment Committee Minutes and Report dated 2nd April 2009:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes and Report dated 2nd April 2009 be received.

On Minute 1014 – Apologies for Absence – Cllr. Pryde asked that his name be added.

RESOLVED – THAT subject to the above the Minutes and Report dated 2nd April 2009 be approved and adopted.

1115. **Plans Subcommittee Minutes and Report dated 9th April 2009:** It was moved by Cllr. Mrs. Brooks, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 9th April 2009 be received, approved and adopted.

1116. **Policy & Resources Committee Minutes and Report dated 9th April 2009:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 9th April 2009 be received, approved and adopted.

1117. **Tourist Information Centre Management Subcommittee Minutes & Report dated 20th April 2009:** It was moved by Cllr. Mrs. Webster, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 20th April 2009 be received, approved and adopted.

1118. **Licensed Bars & Catering Management Subcommittee Minutes and Report dated 20th April 2009:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 20th April 2009 be received, approved and adopted.

1119. **Motions:** There were no Motions in pursuance of Standing Order No. 8.

1120. **Mayor's Announcements, Correspondence and Engagements:** The Mayor informed Members that he had recently attended the District Council Chairman's Awards evening and on 28th April together with the Acting Town Clerk had been presented with the Quality Council Re-accreditation Certificate by the Chairman of the County Accreditation Panel. On 2nd May he was attending a football match at Waltham Abbey Football Club.

RESOLVED – THAT this information be noted.

1121. **Draft Calendar of Meetings 2009/2010:** Members noted the Draft Calendar of Meetings for the coming Municipal Year and Cllr. Watts pointed out the Establishment Review Subcommittee meeting scheduled for 30th November clashed with a meeting at District Council. Following further discussion it was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT (a) the proposed Establishment Review Subcommittee meeting scheduled for the 30th November 2009 be rescheduled,

(b) that the Plans Subcommittee meetings be scheduled for Wednesday mornings at 10.30 a.m. – Subcommittee membership to be agreed and

(c) subject to the above the Draft Calendar of Meetings for 2009/2010 be approved.

1122. **Venues Brochure – Final Draft:** Members referred to the Draft Venues Brochure now before them and it was moved by the Mayor and

RESOLVED – THAT subject to final proof being read and agreed by Cllr. Mrs. Stavrou the brochure be approved.

1123. **Blue Plaques:** Members referred to the notes of the meeting with Peter Huggins of Waltham Abbey Historical Society regarding Blue Plaques and following discussion it was moved by the Mayor and

RESOLVED – THAT (a) plaques to Henry Bridges and John Foxe be placed during 2009 and the remainder being placed in 2010 and (b) no action be taken in respect of brass plaques depicting images of the person.

1124. **Honey Lane - Street Trading:** The Acting Town Clerk reported that EFDC Licensing Department had confirmed that Licensing Panel Members voted for the section of Honey Lane between the motorway roundabouts to be classified a prohibited street for street trading. This will now be subject to a full consultation process and providing no objections are received the prohibition will be confirmed. It was moved by the Mayor and

RESOLVED – THAT this be noted.

1125. **Darby Drive – Fly Tipping:** Members noted correspondence from Epping Forest District Council setting out their proposed action in respect of fly-tipping at Darby Drive. It was moved by the Mayor and

RESOLVED – THAT this be noted.

1126. **Waltham Abbey in Bloom 2009:** Members referred to a copy of this year's entry form and it was moved by the Mayor and

RESOLVED – THAT the form be approved.

1127. **King Harold Church – 950th Anniversary:** Members noted a request from Reverend Martin Webster for the Council to host a reception at the Town Hall on 3rd May 2010 following the celebratory thanksgiving service in the Abbey Church. It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Council host a reception on 3rd May 2010 following the celebratory thanksgiving service in the Abbey Church.

1128. **Waltham Abbey Scout Group:** Members noted a request from the Group Scout Leader to use the King Harold logo on Scout scarves. It was moved by the Mayor and

RESOLVED – THAT the request be approved.

1129. **Larsen Bowls Club:** Members noted a request from Larsens Bowls Club to hold a fete at Larsen Recreation Ground on Saturday 8th August 2009 and also for free use of the market stalls. It was moved by the Mayor and

RESOLVED – THAT the request be approved.

1130. **Status List:** Members referred to the Status List and following general discussion it was moved by the Mayor and

RESOLVED – THAT (a) the Town Councils Contract Procedure as set out in the Standing Orders and Financial Regulations be referred to the next meeting of the Policy & Resources Committee, (b) the Officers investigate the installation of plaques depicting the Coat of Arms on railings in Highbridge Street,

- (c) Scope of Works for Christmas Lights installation be presented to the June meeting of the Leisure and Community Committee,
(d) subject to the above the Status List be noted

1131. **Essex History Fair:** Cllr. Mrs. Webster informed Members that the Essex History Fair would take place in Waltham Abbey in 2010. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1132. **Passenger Transport Meeting:** Cllr. Mrs. Brooks advised Members that she would be attending a Passenger Transport Meeting on 14th May if Members had any issues they wished to be raised would they please contact her. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1133. **Planters in Church Street:** The Mayor advised Members that a dedication service was being arranged. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1134. **Visit from Hoerstel Twinning Association:** The Mayor advised Members that a group from the Hoerstel Twinning Association would be visiting Waltham Abbey from 21st to 24th May this year and the Town Council would host an evening at the Mead Function Suite on Saturday 23rd consisting of karaoke evening with pie and mash refreshments.

RESOLVED – THAT the information be noted.

1135. **Armed Forces Day:** The Acting Town Clerk asked Members if they wished to consider purchasing Armed Forces Day flags at £10.00 each to commemorate the day on 27th June 2009 and it was moved by the Mayor and

RESOLVED – THAT sufficient flags be purchased to fly on all buildings and to be flown from the stage at the Town Show.

1136. **Telephone System:** The Senior Assistant to the Acting Town Clerk presented a report in respect of replacement telephone system and following discussion it was moved by the Mayor and

RESOLVED – THAT agreement in principle be given to replacing the telephone system and a further report be made to the next meeting of the Policy and Resources Committee.

1137. **Exclusion of Press and Public:** It was moved by the Mayor and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, the press and public be excluded from the remainder of the meeting.

- 1138. **Minutes – Part B:**
- 1139. **Minutes and Reports – Part B:**
- 1140. **Nominations for Honorary Freeman of the Town:**
- 1141. **Golf Driving Range:**
- 1142. **Town Mead Sports and Social Club:**
- 1143. **Town Twinning Award:**

S.C. PRYDE - MAYOR

