

**COUNCIL MEETING**  
**30<sup>th</sup> JULY 2009**

- Cllr. Mrs. R. Gadsby (Mayor)
- \* Cllr. A.B. Clark (Deputy Mayor)
- \* Cllr. Mrs. P.C. Brooks
- \* Cllr. J.F. Collier
- \* Cllr. A.L. James
- \* Cllr. S.C. Pryde
- Cllr. W.J. Pryor
- Cllr. M. Reilly
- Cllr. Mrs. S.A. Stavrou
- \* Cllr. A.P. Watts
- \* Cllr. Mrs. E.A. Webster

\* Denotes Members present.

In attendance: Town Clerk, Senior Assistant to the Town Clerk, Recreation and Amenities Manager and six members of the public.

224. **Chairman:** In the absence of the Mayor, Cllr. A.B. Clark, Deputy Mayor, chaired the meeting.

**Cllr. A.B. Clark (Deputy Mayor) in the Chair**

225. **Apologies for Absence:** Apologies for absence were received from Cllr. Mrs. Gadsby, Cllr. Pryor, Cllr. Riley and Cllr. Mrs. Stavrou.
226. **Declarations of Interest:** There were no declarations of interest.
227. **Highways:** There were no highway issues raised as Mr. Trevor Baker from the Area Highways Office was not present at the meeting.
228. **Minutes:** RESOLVED – THAT the Minutes of the Special meetings of the Council held on the 28<sup>th</sup> May and 25<sup>th</sup> June 2009 and the Annual Council Meeting held on the 28<sup>th</sup> May 2009 with the addition of Cllr. Mrs. Brooks apologies at the 25<sup>th</sup> June meeting, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Deputy Mayor
229. **Questions:** There were no questions from Members in pursuance of Standing Order No. 10.

230. **Public Questions:** A public question concerning the Town Council's views on the planning situation regarding the installation of a telecommunications mast by 02 on Stonyshotts was put to Council. Members for the Honey Lane Ward will be attending a meeting with the Local Planning Authority regarding this matter in support of local residents views.
231. **Licensed Bars & Management Committee Minutes and Report dated 1st June 2009:** It was moved by Cllr. Pryde, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 1<sup>st</sup> June 2009 be received, approved and adopted.
232. **Town Promotions Subcommittee Minutes and Report dated 8<sup>th</sup> June 2009:** It was moved by Cllr. Watts, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 8<sup>th</sup> June 2009 be received, approved and adopted.
233. **Plans Subcommittee Minutes and Report dated 10<sup>th</sup> June 2009:** It was moved by Cllr. James, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 10<sup>th</sup> June 2009 be received, approved and adopted.
234. **Policy & Resources Committee Minutes and Report dated 11<sup>th</sup> June 2009:** It was moved by Cllr. Watts, seconded and
- RESOLVED – THAT the Minutes and Report dated 11<sup>th</sup> June 2009 be received, approved and adopted.
235. **Market Development Working Group Committee Minutes and Report dated 22<sup>nd</sup> June 2009:** It was moved by the Deputy Mayor, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 22<sup>nd</sup> June 2009 be approved and adopted.
236. **Plans Subcommittee Minutes and Report dated 25<sup>th</sup> June 2009:** It was moved by Cllr. James, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 24<sup>th</sup> June 2009 be received, approved and adopted.
237. **Town Plan Steering Group Committee Minutes and Report dated 25<sup>th</sup> June 2009:** It was moved by Cllr. Pryde, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 25<sup>th</sup> June 2009 be received;

238. **Town Twinning Subcommittee Notes:** The notes from the meeting held on the 6<sup>th</sup> July 2009 were duly noted.

239. **Plans Subcommittee Minutes and Report dated 8<sup>th</sup> July 2009:** It was moved by Cllr. James, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 8<sup>th</sup> July 2009 be received, approved and adopted.

240. **Policy & Resources Committee Minutes and Report dated 9<sup>th</sup> July 2009:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 9<sup>th</sup> July 2009 be received, approved and adopted.

241. **Tourist Information Centre Management Committee Minutes and Report dated 13<sup>th</sup> July 2009:** It was moved by Cllr. Mrs. Brooks, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 13<sup>th</sup> July 2009 be received, approved and adopted.

242. **Licensed Bars & Catering Management Subcommittee Minutes and Report dated 13<sup>th</sup> July 2009:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 13<sup>th</sup> July 2009 be received, approved and adopted.

243. **Leisure and Community Committee Minutes and Report dated 16<sup>th</sup> July 2009:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report dated 16<sup>th</sup> July 2009 be received, approved and adopted.

244. **Development and Environment Committee Minutes and Report dated 16<sup>th</sup> July 2009:** It was moved by Cllr. Clark, seconded and

RESOLVED – THAT the Minutes and Report dated 16<sup>th</sup> July 2009 be received, approved and adopted.

245. **Plans Subcommittee Minutes and Report dated 22<sup>nd</sup> July 2009:** It was moved by Cllr. James, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 22<sup>nd</sup> July 2009 be received, approved and adopted.

246. **Establishment Review Subcommittee Minutes, Report and Recommendations dated 27<sup>th</sup> July 2009:** It was moved by Cllr. Pryor, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 27<sup>th</sup> July 2009 be received, approved and adopted.

247. **Motions:** In pursuance of Standing Order No. 8 the vacation powers were brought before Council. It was moved by the Deputy Mayor and

RESOLVED – THAT from the 1<sup>st</sup> August 2009 until the date of the next ordinary meeting of the Council, the Mayor, Deputy Mayor, Leader of Council, Deputy Leader of Council, Minority Group Leader and the appropriate committee chairman in consultation with the Town Clerk be empowered to take any urgent action and to instruct the Town Clerk accordingly.

248. **Mayor's Announcements, Correspondence and Engagements:** The Deputy Mayor read the Mayor's announcement advising that she had attended the Dog Show and presented the prizes on the 31<sup>st</sup> May 2009 and had thrown the first pitch at the baseball game held at the Town Show on the 28<sup>th</sup> June 2009.

RESOLVED – THAT this information be noted.

The Deputy Mayor also advised that he had attended a Cribbage League.

249. **Town Clerk's Report:** Appreciation – The Town Clerk informed Members that letters of appreciation for Grant Aid had been received from Essex Air Ambulance and a letter had been received from Herr Heinz Huppe for the Honorary Citizenship conferred upon him. It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT a letter be sent from the Leader of Council thanking Herr Huppe for his kind words.

250. **NALC – Report of the Chief Executive:** The Town Clerk referred to the June 2009 report of the NALC Chief Executive. It was moved by the Deputy Mayor and

RESOLVED – THAT this report be noted.

251. **NALC Briefing - Local Authority Investments:** The Town Clerk referred to the NALC Briefing on Local Authority Investments. It was moved by the Deputy Mayor and

RESOLVED – THAT the Briefing Paper be noted.

252. **Youth Council:** The Town Clerk reported that a meeting has been arranged with the Acting Head of King Harold School with an aim of discussing a way forward to formulate a Youth Council. It was moved by the Deputy Mayor and

RESOLVED – THAT this report be noted.

253. **Power of Wellbeing Training Module:** Members noted the date of the Power of Wellbeing Training Module. It was moved by the Deputy Mayor and

RESOLVED – THAT the date for this training event should be changed to a Thursday to enable more Members of the Council to attend.

254. **Local Government (Miscellaneous Provisions) Act 1982 Street Trading:** Members noted an application for a Street Traders Licence for a siting in Nazeingbury Parade, Nazeing. It was moved by the Deputy Mayor and

RESOLVED – THAT whilst there is no objection to this application, it is felt that it had been sent to this Town Council in error.

255. **Status List:** Members referred to the Status List and it was moved by the Deputy Mayor that this information be noted.

256. **Chetwood Papers:** The correspondence regarding archiving the papers was discussed by Council. Several suggestions were put forward including a small permanent display in the Town Hall Lobby and a possible display at the Royal Gunpowder Mills. It was proposed by Cllr. Pryde, seconded and

RESOLVED – THAT a meeting be arranged with the Epping Forest District Council Museum's Officer and the Royal Gunpowder Mills to ascertain the best way forward for these documents.

257. **Skate Park:** Members referred to the Officers and agreed to the Service Level Agreement with Epping Forest District Council regarding the funding. Various methods of distributing the consultation forms were discussed. It was proposed by Cllr. Pryde, seconded and

RESOLVED – THAT the consultation forms be distributed as widely as possible.

258. **Internal Audit Report (Final) 2008/09:** The Council received the Final Internal Audit Report for the Financial Year 2008/09. It was moved by the Deputy Mayor and

RESOLVED – THAT the receipt of this document be noted and that the document should be put before the next meeting of the Policy and Resources Committee for discussion.

259. **Sun Street Surgery Task and Finish Group:** The Council received the notes from the meeting held at the Town Hall regarding the closure of the Sun Street Surgery. It was moved by the Deputy Mayor and

RESOLVED – THAT the report be duly noted.

260. **Grant Aid Applications for 2009/10:** Members considered the Officers report regarding two additional Grant Aid applications including a discount for the Acting Up Theatre Company, and the Tennis Club. It was moved by the Deputy Mayor and

RESOLVED – THAT the Senior Assistant to the Town Clerk advise the two organisations that Grant Aid will be forthcoming.

261. **Exclusion of Press and Public:** It was moved by the Deputy Mayor and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, the press and public be excluded from the remainder of the meeting.

262. **Minutes – Part B:**

263. **Minutes and Reports – Part B:**

264. **Golf Driving Range:**

265. **Festive Lighting:**

266. **Telephone System:**

267. **Town Mead Promotions:**

268. **Café du Parc:**

269. **Ninefields Community Centre:**

**A.B. CLARK – DEPUTY MAYOR**

