

COUNCIL MEETING
23rd OCTOBER 2008

- * Cllr. S.C. Pryde (Mayor)
- * “ Mrs. R, Gadsby (Deputy Mayor)
- * “ Mrs. P.C. Brooks
- “ A.B. Clark
- * “ J.F. Collier
- “ A.L. James
- * “ W.J. Pryor
- * “ M. Reilly
- * “ Mrs. S.A. Stavrou
- * “ A.P. Watts
- “ Mrs. E.A. Webster

* Denotes Members present.

In attendance: Town Clerk, Senior Assistant to the Town Clerk and Recreation and Amenities Manager.

Also in attendance: Mr. T. Baker, Area Highways Manager of West Essex.

467. **Apologies for Absence:** Apologies for absence were received from Cllr. Clark, Cllr. James and Cllr. Mrs. Webster.

468. **Declarations of Interest:**

Member	Item	Interest	Reason	Action
Cllr. Mrs. P. Brooks	Public Question re: Street Trading in Honey Lane	Personal	Chairman of District Council Licensing Panel	Remained but took no part in discussion
Cllr. Mrs. R. Gadsby	Public Question re: Street Trading in Honey Lane	Personal	Member of District Council Licensing Panel	Remained but took no part in discussion
Cllr. J. Collier	Highway Matters-Parking in Market Square	Personal	Resident of Market Square	Remained
Cllr. J. Collier	Highway Matters- Harold Crescent	Personal	The Member owns a property in the area of Harold Crescent	Remained

Cllr. W. Pryor	King Harold Day	Personal	Having provided services for the event in previous years	Remained
Cllr. A. Watts	Waltham Abbey Residents Ass request for assistance with Hall charges	Personal and Prejudicial	Committee member of the Residents Ass	Left the Chamber
Cllr. A. Watts	Appointment of Health & Safety Consultants	Personal and Prejudicial	One of the Consultants submitting a quotation is known to the Member	Left the Chamber
Cllr. Mrs. P. Brooks	Outstanding Debtors	Personal	Member of Waltham Abbey Neighbourhood Action Panel	Remained
Cllr. Mrs. R. Gadsby	Outstanding Debtors	Personal	Member of Waltham Abbey Neighbourhood Action Panel	Remained
Cllr. W. Pryor	Outstanding Debtors	Personal	Member of Waltham Abbey Neighbourhood Action Panel	Remained
Cllr. Mrs. S. Stavrou	Outstanding Debtors	Personal	Member of Waltham Abbey Neighbourhood Action Panel	Remained

469. **Order of Business:** It was moved by the Mayor and

RESOLVED – THAT the Order of Business be amended so that public questions may be taken earlier in the meeting.

470. **Public Questions:** Mrs. J. Taylor of Honey Lane referred to the area of Honey Lane between the access and egress roads of the M25 and asked would the Town Council apply to the Highway Authority to have this length of road classified as a non- consent road.

Cllr. Mrs. Stavrou referred to the recent refusal by Epping Forest District Council Licensing Panel for a Street Traders Licence on this length of road and expressed her concern that other traders could well be interested in submitting a licence application. Cllr. Mrs. Stavrou went on to say that some Local Authorities have in place a policy of non -consent roads, that is roads on which applications for Street Traders Licences would not be considered, and suggested that this Council should support such a proposal. It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT this Council request Epping Forest District Council to give consideration to classifying the length of Honey Lane between the motorway access and egress roads as a non -consent road.

471. **Highways Report:** The Mayor welcomed Trevor Baker, District Manager for the Epping Forest District area of the West Essex Area Highways Office. Mr. Baker referred to pre-submitted questions and additional questions as set out at Appendix A to these Minutes. Mr. Baker also circulated a current situation list of items raised with Cllr. Hume at a previous meeting which are set out at Appendix B to these Minutes. Following the conclusion of this item Cllr. Pryde thanked Mr. Baker for his attendance.

472. **Minutes:** RESOLVED – THAT the Minutes of the Meeting of the Council held on 24th July 2008, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Mayor.

473. **Matters Arising from the Minutes:** On Minute 234, Appointment of Representatives to Other Organisations – Cllr. Pryde advised Members that he was unable to fulfil his obligation as the Town Council’s representative to the Waltham Abbey Royal Gunpowder Mills OCC as he would not be able to attend Saturday meetings for the foreseeable future. It was moved by the Mayor and

RESOLVED – THAT Cllr. M. Reilly represent the Town Council on this organisation.

On Minute No. 254, Cllr. Mrs. Stavrou advised Members that the provision of waste bins would now be undertaken by Epping Forest District Council, the Officer responsible being David Marsh. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

474. **Questions:** There were no Members questions in pursuance of Standing Order No. 10.

475. **Plans Sub-Committee Minutes & Report dated 31st July 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 31st July 2008 be received, approved and adopted.

476. **Plans Sub-Committee Minutes & Report dated 14th August 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 14th August 2008 be received, approved and adopted.

477. **Plans Sub-Committee Minutes & Report dated 28th August 2008:** It was moved by Cllr. Mrs Gadsby, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 28th August 2008 be received, approved and adopted.

478. **Town Promotions Sub-Committee Minutes and Report dated 8th September 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 8th September 2008 be received, approved and adopted.

479. **Licensed Bars and Catering Sub-Committee Minutes and Report dated 8th September 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 8th September 2008 be received, approved and adopted.

480. **Policy & Resources Committee Minutes and Report dated 11th September 2008:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 11th September 2008 be received.

On Minute No. 307 – Ninefields Community Centre Heating System – Cllr. Mrs. Stavrou on behalf of Cllr. Clark asked for a current situation report. The Recreation and Amenities Manager advised Members that he was seeking further quotations for the works to the boiler based on the specification provided by Epping Forest District Council. It was moved by the Mayor and

RESOLVED – THAT this matter be given the highest priority and the Officer to issue an interim report to Members.

On Minute No. 311 – Communities in Control – Cllr. Watts advised Members that together with the Senior Assistant he had formulated the Council's response.

RESOLVED – THAT subject to the above the Minutes and Report dated 11th September 2008 be approved and adopted.

481. **Plans Sub-Committee Minutes and Report dated 11th September 2008:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 11th September 2008 be received, approved and adopted.

482. **Town Plan Steering Group Minutes and Report dated 11th September 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 11th September 2008 be received.

On Minute No. 340 – Timetable – Cllr. Watts informed Members that the Town Clerk had been liaising with the District Council’s Forward Planning Officer in regard to this.

RESOLVED – THAT subject to the above the Minutes, Report and Recommendations therein dated 11th September 2008 be approved and adopted.

483. **Plans Sub-Committee Minutes and Report dated 24th September 2008:** It was moved by Cllr. Pryor, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 24th September 2008 be received, approved and adopted.

484. **Establishment Review Sub-Committee Minutes and Report dated 1st October 2008:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 1st October 2008 be received, approved and adopted.

485. **Leisure and Community Committee Minutes and Report dated 2nd October 2008:** It was moved by Cllr. Mrs. Gadsby, seconded and

RESOLVED – THAT the Minutes and Report dated 2nd October 2008 be received.

On Minute No. 396 – Tourism Marketing Strategy Working Group – Cllr. Mrs. Stavrou for Cllr. Mrs. Webster suggested that this item be referred to the Tourist Information Centre Management Committee in future.

RESOLVED – THAT subject to the above the Minutes and Report dated 2nd October 2008 be approved and adopted.

486. **Development & Environment Committee Minutes and Report dated 2nd October 2008:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes and Report dated 2nd October 2008 be received.

On Minute No. 409 – Proposed Development of a Lidl Store – Cllr. Mrs. Stavrou on behalf of Cllr. Clark advised that as Chairman of the Committee he wished to be included in all discussions which could lead to further prosperity for the Town Centre.

On Minute No. 419 – Status List – Cllr. Pryde asked for Foxes Parade railings to be added to the Status List. Cllr. Mrs. Stavrou went on to refer to the installation of railings in Highbridge Street and the Town Clerk was instructed to send a further letter to traders asking them not to leave trade waste on the highway outside their premises except on the designated collection day.

RESOLVED – THAT subject to the above the Minutes and Report dated 2nd October 2008 be approved and adopted.

487. **Plans Sub-Committee Minutes and Report dated 9th October 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 9th October 2008 be received, approved and adopted.

488. **Policy & Resources Committee Minutes and Report dated 9th October 2008:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 9th October 2008 be received, approved and adopted.

489. **Town Twinning Sub-Committee Minutes and Report dated 20th October 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 20th October 2008 be received.

On Minute No. 451 – German Evening 2008 – Cllr. Watts asked if the trombone band would be playing at the German evening. Cllr. Pryde replied that it was not planned that they would do so.

RESOLVED – THAT subject to the above the Minutes, Report and Recommendations therein dated 20th October 2008 be approved and adopted.

490. **Bank Mandate:** It was moved by the Mayor and

RESOLVED - THAT with immediate effect Mr. J.E. Winter be added to the list of Officers signatories in respect of the Council's Imprest Account.

491. **Committee Vacancies:** Members noted that due to a potential conflict of interest Cllr. Clark and Cllr. Collier had both resigned from the Licensed Bars & Catering Sub-Committee. It was moved by the Mayor and

RESOLVED – THAT Cllr. Mrs. Brooks and Cllr. Reilly serve on the Licensed Bars and Catering Sub-Committee for the remainder of the municipal year.

492. **Mayor's Announcements, Correspondence and Engagements:** The Mayor informed Members that he had attended the recent King Harold Day celebrations and the Town Clerk was instructed to write to the organising Committee congratulating them on another successful day.

The Mayor advised that on Saturday 25th October he would be participating in tree planting in the Lea Valley Park Gardens. It was moved by Cllr. Mrs. Stavrou and

RESOLVED – THAT this information be noted.

493. **Waltham Abbey Residents Association:** Members noted a request from the Waltham Abbey Residents Association for a concession on Hall charges in respect of the Mead Suite on Wednesday next 29th October for a committee meeting and the Cornmill Suite on Thursday next 30th October for a public meeting. It was moved by the Mayor and

RESOLVED – THAT the Waltham Abbey Residents Association be granted free use on both occasions.

494. **Epping Town Guide:** Members noted that the publishers of the Epping Town Guide had asked if the Council would wish to advertise the Tourist Information Centre in the forthcoming edition of the guide. It was moved by the Mayor and

RESOLVED – THAT no action be taken on this occasion.

It was then moved by Cllr. Watts, seconded and

RESOLVED – THAT the Officers include an additional sum in the 2009/10 budget for advertising.

It was further moved by Cllr. Mrs. Stavrou that this matter be referred to the Town Promotions Sub-Committee.

495. **Appreciation:** The Town Clerk informed Members that a letter of appreciation had been received from the King Harold Day Society in respect of Grant Aid Award for 2008/09. It was moved by the Mayor and

RESOLVED – THAT this be noted.

496. **Capital Budget Review:** Members referred to the Officers report and following a full and frank discussion it was moved by Cllr. Watts, seconded and

RESOLVED – THAT (a) the report be noted,
(b) vehicle activated signs and roof to the side of the Town Hall remain in the Capital Budget,
(c) Digital Mapping be again deferred and
(d) the sum for shoring boards and other capital under spends be vired to a capital reserves budget.

497. **Blue Plaque Project:** Members noted the Officers report and following discussion it was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT (a) subject to the approval of the Church Authorities for placing a plaque on the wall adjacent to the Church the Council proceed to erect blue plaques recognising John Foxe and Thomas Fuller and
(b) should there be difficulty in placing either of the above then an alternative plaque (William Winters) be placed.

498. **Co-option to the Development and Environment Committee:** Members referred to this item noting that Cllr. Clark had suggested that John Lipson, proprietor of John's Family Butchers, be co-opted. Following discussion it was moved by the Mayor and

RESOLVED – THAT the Town Clerk write to Mr. J. Lipson asking if he would be interested to serve as a co-opted member of the Development and Environment Committee to the end of this Municipal Year.

499. **Market Traders Licence:** Members noted the Draft Market Traders Licence and it was moved by the Mayor and

RESOLVED – THAT subject to the approval of the Council's solicitor the Market Traders Licence be adopted.

500. **Larsen Recreation Ground – Report of the Trustees:** It was moved by the Mayor and

RESOLVED – THAT the report now before Members be approved.

501. **Waltham Abbey Town Partnership and the 2012 Olympics:** Members noted correspondence received by the Mayor from the Chairman of Waltham Abbey Town Partnership asking if the Town Council would wish to join with them as equal partners to extract the maximum benefit for Waltham Abbey both in terms of tourism and in the legacy that the event will offer following the Games. It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Waltham Abbey Town Partnership be advised that the Town Council would be delighted to work on an equal partnership to promote the Town for the 2012 Olympics but to avoid duplication of meetings as the Town Council is already a stakeholder with other Local Authorities it would be acceptable to receive regular updates from the Waltham Abbey Town Partnership.

502. **Remembrance Day 9th November 2008:** The Town Clerk circulated details of the Remembrance Day Services. It was moved by the Mayor and

RESOLVED – THAT the information be noted.

503. **EFDC Housing Allocation Scheme:** Members noted the Housing Department's consultation on the review of the Housing Allocation Scheme and it was moved by the Mayor and

RESOLVED – THAT the information be noted.

504. **The Making and Enforcement of By-Laws – A Consultation:** The Town Clerk advised Members that the Department for Communities and Local Government had published this consultation paper inviting views on the proposed new procedure. It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT Cllr. Watts together with the Town Clerk formulate the Town Councils response.

505. **Codes of Conduct for Local Authority Members and Employees – A Consultation:** The Town Clerk advised Members that the Government had published this consultation on the 1st October but there has been a delay in full consultation being delivered to Town and Parish Councils. It was moved by the Mayor and

RESOLVED – THAT on receipt of the Consultation Paper Cllr. Watts together with the Town Clerk formulate the Town Council's response.

506. **Dentistry in West Essex:** Members noted that the West Essex Primary Care Trust in carrying out consultation in dentistry in the area. Following discussion it was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Town Council response be that
(a) that a maximum travelling distance of 8 miles in urban areas is unacceptable and
(b) children need a proper access to this service.

507. **Youth Council:** Members noted an email from a young resident suggesting that a Youth Council would benefit the Town. Following discussion it was moved by the Mayor and

RESOLVED – THAT (a) Cllr. Pryor will speak to Ms. Diane Clark at King Harold School and

(b) the correspondent be invited to meet the Mayor and Cllr. Pryor for discussion.

508. **Status List:** Members referred to the Status List and asked for an update on the installation of the CCTV in the Quaker Lane Car Park. The Recreation and Amenities Manager advised that the reconnection of the main supply had been ordered through Eon but this could take up to 60 days for completion. Cllr. Pryor stated that this was a priority issue and the Officer should write to Eon demanding immediate attention. It was moved by the Mayor and

RESOLVED – THAT subject to the above the Status List be noted.

509. **Attendance at Council by Other Agencies:** Cllr. Mrs. Stavrou stated how beneficial it had been to have a representative of Essex County Council Highways Department attending the meeting and suggested we should invite other agencies to future meetings. It was then moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT Inspector J. Baldwin of Essex Police be invited to the Council Meeting in February.

510. **Exclusion of Press and Public:** It was moved by the Mayor and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

511. **Minutes – Part B:**

512. **Minutes and Reports – Part B:**

513. **Health & Safety:**

514. **Development of 8 Sun Street:**

515. **Outstanding Debtors Accounts:**

516. **Cholera Brook:**

S.C. PRYDE - MAYOR

