

YOU ARE HEREBY SUMMONED to a Meeting of **Waltham Abbey Town Council** to be held in the Council Chamber, Waltham Abbey Town Hall, at **7.30 p.m.** on Thursday next, **18<sup>th</sup> December 2008**, for the purpose of transacting the business set out below.

R K James - Town Clerk

### AGENDA

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** To note Members Declarations of Interest, if any.
3. **Minutes:** of the Meeting of the Council held on 23<sup>rd</sup> October 2008.
4. **Questions:** To answer questions from Members in pursuance of Standing Order No. 10.
5. **Public Questions:** To consider questions from the public, if any.
6. **Minutes and Reports:**

Plans Subcommittee	23 <sup>rd</sup> October 2008
Plans Subcommittee	3 <sup>rd</sup> November 2008
Town Twinning Subcommittee	3 <sup>rd</sup> November 2008
Policy & Resources Committee	13 <sup>th</sup> November 2008
Plans Subcommittee	20 <sup>th</sup> November 2008
Leisure & Community Committee	27 <sup>th</sup> November 2008
Development & Environment Committee	27 <sup>th</sup> November 2008
Establishment Review Subcommittee	1 <sup>st</sup> December 2008
Plans Subcommittee (to be circulated)	11 <sup>th</sup> December 2008
Policy & Resources Committee (to be circulated)	11 <sup>th</sup> December 2008

7. **Motions:** In pursuance of Standing Order No. 8.

a) The Mayor to move on behalf of Cllr. Mrs. Webster as follows;

That the Town Council forms an alliance with Waltham Abbey Residents Association, Waltham Abbey Neighbourhood Action Panel, Waltham Abbey Town Centre Partnership and other appropriate groups in order to inform the wider public of the Consultation on Planning for Gypsies and Travellers in Epping Forest District by

way of newsletters, surgeries and public meetings to answer public questions in respect of the consultation.

b) The Mayor to move as follows;

Vacation Powers – That from 19<sup>th</sup> December 2008 until the date of the next ordinary meeting of the Council, the Mayor, Deputy Mayor, Leader of Council, Minority Group Leader and the appropriate Committee Chairman in consultation with the Town Clerk be empowered to take any urgent action and to instruct the Town Clerk accordingly.

8. **Mayor's Announcements, Correspondence and Engagements:**

- a) Announcements which the Mayor may wish to make.
- b) Correspondence which the Mayor may wish to place before Members.
- c) Engagements which the Mayor or Deputy Mayor will attend.

9. **Report of the Town Clerk:** Herewith.

10. **Any Other Business:** Items which the Mayor may allow for discussion only.

11. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

12. **Minutes – Part B:**

13. **Minutes and Reports – Part B:**

TO: The Mayor  
Deputy Mayor  
All Members of the Council

The Press  
The Library

12<sup>th</sup> December 2008

**COUNCIL MEETING**  
**18<sup>th</sup> DECEMBER 2008**

**REPORT OF THE TOWN CLERK**

1. **Appreciation:** A letter of appreciation for continuing to provide the Christmas Lights display has been received from David Leake of D.P. Leake, Sun Street. (Encl. R1).
2. **Larsen Recreation Ground – Report of the Trustees 2007/08:** To approve the Report of the Trustees for submission to the Charity Commission. (Encl. R2).
3. **Essex Community Foundation:** A copy of the Essex Community Foundation's Annual Review 2008 is available in the Members Room.
4. **Publication Scheme:** In October 2002 the Town Council adopted the Model Publication Scheme for Local Councils (Core Classes Only). This has now been superseded and we are required by the Information Commissioner to adopt the enclosed Model Publication Scheme with effect from the 1<sup>st</sup> January 2009. A copy of our charges is also enclosed. (Encl. R3).
5. **Status List:** A copy of the Status List is enclosed. (Encl. R4).

Richard James  
Town Clerk

12<sup>th</sup> December 2008



