

KRR/AC

YOU ARE HEREBY SUMMONED to a Meeting of **Waltham Abbey Town Council** to be held in the Council Chamber, Waltham Abbey Town Hall, at **7.30 p.m.** on Thursday next, **30th July 2009**, for the purpose of transacting the business set out below.

.....Town Clerk

AGENDA

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** To note Members Declarations of Interest, if any.
3. **Highways:** Trevor Baker from the Area Highways office will attend the meeting to give a current report on local highway matters and answer Members questions.
4. **Minutes:** of the Special meetings of the Council held on 28th May and 25th June 2009 and the Annual Council Meeting held on 28th May 2009.
5. **Questions:** To answer questions from Members in pursuance of Standing Order No. 10.
6. **Public Questions:** To consider questions from the public, if any.

7. **Minutes and Reports:**

Licensed Bars & Catering Management Committee	1 st June 2009
Town Promotions Subcommittee	8 th June 2009
Plans Subcommittee	10 th June 2009
Policy & Resources Committee	11 th June 2009
Market Development Working Group Committee	22 nd June 2009
Plans Subcommittee	24 th June 2009
Town Plan Steering Group	25 th June 2009
Town Twinning Subcommittee Notes	6 th July 2009
Plans Subcommittee	8 th July 2009
Policy & Resources Committee	9 th July 2009

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Tourist Information Centre Management Committee	13 th July 2009
Licensed Bars & Catering Management Committee	13 th July 2009
Leisure & Community Committee	16 th July 2009
Development & Environment Committee	16 th July 2009
Plans Subcommittee	22 nd July 2009
Establishment Review Subcommittee (to be tabled to the meeting)	27 th July 2009

8. **Motions:** In pursuance of Standing Order No. 8.
9. **Mayor's Announcements, Correspondence and Engagements:**
 - a) Announcements which the Mayor may wish to make.
 - b) Correspondence which the Mayor may wish to place before Members.
 - c) Engagements which the Mayor or Deputy Mayor will attend.
10. **Report of the Town Clerk:** Herewith.
11. **Chetwood Papers:** To consider correspondence regarding archiving the papers. (Encl. 1).
12. **Skate Park:** To consider the Officer's report. (Encl. 2).
13. **Any Other Business:** Items which the Mayor may allow for discussion only.
14. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.
15. **Minutes – Part B:**
16. **Minutes and Reports – Part B:**
17. **Golf Driving Range:**
18. **Festive Lighting:**
19. **Telephone System:**
20. **Town Mead Promotions:**

TO: The Mayor
Deputy Mayor
All Members of the Council

The Press
The Library

23rd July 2009

COUNCIL MEETING
30th JULY 2009

REPORT OF THE TOWN CLERK

1. **Letters of Appreciation:** Letters have been received from;
a) Herr Heinz Huppe – Honorary Citizenship. (Encl. R1).
b) Essex Air Ambulance – Cheque for £500. (Encl. R2).
2. **NALC CEO Report:** The report from the National Association of Local Councils Chief Executive is enclosed for Members information. (Encl. R3).
3. **NALC Development Briefing:** Local Authority Investments. (Encl. R4).
4. **Youth Council:** A meeting has been arranged with Ms. D. Clark, Acting Head of King Harold School, with an aim of discussing a way forward to formulate a Youth Council.
5. **A Training Module** has been arranged for Members for the use of the Power of Wellbeing (to meet eligibility criteria) – Wednesday 23rd September 2009 at 7:00 p.m.
6. **Local Government (Miscellaneous Provisions) Act 1982 Street Trading, Brooker Road, Waltham Abbey:** An application for (either new or renewal of) a Street Traders Licence for a site in Nazeingbury Parade, Nazeing, has been received by Epping Forest District Council who have asked for Members comments. A copy of the application is enclosed. (Encl. R5).
7. **Status List:** A copy of the Status List is enclosed. (Encl. R6).

Kathryn Richmond
Town Clerk

23rd July 2009

