

YOU ARE HEREBY SUMMONED to a Meeting of **Waltham Abbey Town Council** to be held in the Council Chamber, Waltham Abbey Town Hall, at **7.30 p.m.** on Thursday next, **26<sup>th</sup> February 2009**, for the purpose of transacting the business set out below.

R K James Town Clerk

### **AGENDA**

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** To note Members Declarations of Interest, if any.
3. **Essex Police 'Watch' Scheme:** Colin Freeman, the Essex Police 'Watch Scheme' co-ordinator, will attend the meeting to explain the various 'Watch' schemes and answer Members questions.
4. **Highways:** Trevor Baker from the Area Highways office will attend the meeting to give a current report on local highway matters and answer Members questions.
5. **Minutes:** of the Meetings of the Council held on 18<sup>th</sup> December 2008, 22<sup>nd</sup> January 2009, 29<sup>th</sup> January 2009 and 12<sup>th</sup> February 2009.
6. **Questions:** To answer questions from Members in pursuance of Standing Order No. 10.
7. **Public Questions:** To consider questions from the public, if any.

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8. **Minutes and Reports:**

Plans Subcommittee	18 <sup>th</sup> December 2008
Tourist Information Centre Management Subcommittee	12 <sup>th</sup> January 2009
Plans Subcommittee	22 <sup>nd</sup> January 2009
Policy & Resources Committee	22 <sup>nd</sup> January 2009
Town Plan Steering Group	22 <sup>nd</sup> January 2009
Licensed Bars and Catering Subcommittee	26 <sup>th</sup> January 2009
Town Promotions Subcommittee	26 <sup>th</sup> January 2009
Policy & Resources Committee	29 <sup>th</sup> January 2009
Plans Subcommittee	9 <sup>th</sup> February 2009
Leisure & Community Committee	9 <sup>th</sup> February 2009
Development & Environment Committee	9 <sup>th</sup> February 2009
Policy & Resources Committee	12 <sup>th</sup> February 2009
Town Plan Steering Group	12 <sup>th</sup> February 2009
Market Development Working Group	16 <sup>th</sup> February 2009
Licensed Bars and Catering Subcommittee (to follow)	23 <sup>rd</sup> February 2009

9. **Motions:** In pursuance of Standing Order No. 8.

10. **Mayor's Announcements, Correspondence and Engagements:**

- a) Announcements which the Mayor may wish to make.
- b) Correspondence which the Mayor may wish to place before Members.
- c) Engagements which the Mayor or Deputy Mayor will attend.

11. **Report of the Town Clerk:** Herewith.

12. **Any Other Business:** Items which the Mayor may allow for discussion only.

13. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

14. **Minutes – Part B:**

15. **Minutes and Reports – Part B:**

16. **Golf Driving Range – Lease:**

TO: The Mayor  
Deputy Mayor  
All Members of the Council

The Press  
The Library

18<sup>th</sup> February 2009

**COUNCIL MEETING**  
**26<sup>th</sup> FEBRUARY 2009**

**REPORT OF THE TOWN CLERK**

1. **EFDC Housing Strategy 2009-2012 and Housing Strategy Conference:**
  - a) **Housing Strategy 2009/2012;** District Council is undertaking a review of its current Housing Strategy and have produced a Draft Strategy for 2009/2012 and invite Members to make comment. A copy of the Draft Strategy is available in the Members Room and consultation closes on 5<sup>th</sup> June 2009.
  - b) **Housing Strategy Conference;** District Council is holding a one day conference on Wednesday, 18<sup>th</sup> March to discuss the Draft Strategy. The conference is being held at Jubilee Court, Ninefields, commencing at 9.30 a.m. Do any Members wish to attend?
2. **EFDC Planning Protocol for Councillors and Officers:** District Council Standards Committee is to review this protocol (copy enclosed) and Members are asked if they wish to make comment to the Committee. Closing date for comments is 20<sup>th</sup> March 2009. (Encl. R1).
3. **Code of Recommended Practice on Local Authority Publicity – Consultation:** This consultation document has been published by the Dept. Communities and Local Government and a copy is available in the Members Room and Members are invited to make comment by 12<sup>th</sup> March 2009.
4. **Parish Councils (Power to Promote Wellbeing) (Prescribed Conditions) Order 2008:** The Power of Wellbeing (part of the LG Act 2000) is being devolved down to our tier of Local Government through the Public Involvement in Health Bill, giving Town and Parish Councils greater power to provide services and facilities. In order to be able to take advantage of this however this level of Council will have to satisfy certain criterion which for Members information are set out in the attached NALC Legal Briefing L01.09. (Encl. R2).
5. **Proposed Skate Park:** Members are asked to authorise the Officers to apply for Planning Approval for the proposed skate park at Town Mead Leisure Park. Further information will be available at the meeting.

6. **The Chetwood Papers:** Cllr. Mrs. Webster has been approached by a member of Waltham Abbey Historical Society requesting the transfer of the Chetwood Papers to the County Records Office. The late Cllr. Don Spinks negotiated the handover of these documents from the family to the Town Council with the intention of setting up a permanent exhibition of the social history of the Town. Unfortunately it has never been possible to find appropriate accommodation for such an exhibition which has led to this request. The Officers are currently searching Council records to ascertain the terms of the arrangement and will report further to the meeting.
  
7. **NALC Chief Executive Report:** A copy of the December report of the NALC Chief Executive on the Development of the Sector is available in the Members Room.
  
8. **Status List:** A copy of the Status List is enclosed. (Encl. R3).

Richard James  
Town Clerk

18<sup>th</sup> February 2009

