

Meeting of Waltham Abbey Town Council to
be held in the Council Chamber, Waltham Abbey
Town Hall, at 7.30 p.m. on Thursday next,
23rd October 2008

AGENDA

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** To note Members Declarations of Interest, if any.
3. **Highways Report:** Trevor Baker from the West Essex Area Highways Office will attend the meeting to give a current situation report on highway matters previously raised and to answer Members questions.
4. **Minutes:** of the Meeting of the Council held on 24th July 2008.
5. **Questions:** To answer questions from Members in pursuance of Standing Order No. 10.
6. **Public Questions:** To consider questions from the public, if any.

7. **Minutes and Reports:**

| | |
|--|---------------------------------|
| Plans Sub-Committee | 31 st July 2008 |
| Plans Sub-Committee | 14 th August 2008 |
| Plans Sub-Committee | 28 th August 2008 |
| Town Promotions Sub-Committee | 8 th September 2008 |
| Licensed Bars and Catering Sub-Committee | 8 th September 2008 |
| Policy & Resources Committee | 11 th September 2008 |
| Plans Sub-Committee | 11 th September 2008 |
| Town Plan Steering Group | 11 th September 2008 |
| Plans Sub-Committee | 24 th September 2008 |
| Establishment Review Sub-Committee | 1 st October 2008 |
| Leisure & Community Committee | 2 nd October 2008 |
| Development & Environment Committee | 2 nd October 2008 |
| Plans Sub-Committee | 9 th October 2008 |

8. **Motions:** In pursuance of Standing Order No. 8.

The Mayor to move – ‘That with immediate effect Mr. J.E. Winter be added to the list of signatories in respect of the Council’s Imprest Account’.
9. **Committee Vacancies:** Due to a potential Conflict of Interest, Cllr. Clark and Cllr. Collier have resigned from the Licensed Bars and Catering Sub-Committee. Would Members consider nominations to fill the vacancies.
10. **Mayor’s Announcements, Correspondence and Engagements:**
 - a) Announcements which the Mayor may wish to make.
 - b) Correspondence which the Mayor may wish to place before Members.
 - c) Engagements which the Mayor or Deputy Mayor will attend.
11. **Report of the Town Clerk:** Herewith.
12. **Any Other Business:** Items which the Mayor may allow for discussion only.
13. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.
14. **Minutes – Part B:**
15. **Minutes and Reports – Part B:**
16. **Health and Safety:**
17. **Development of 8, Sun Street:**
18. **Outstanding Debtors Accounts:**

TO: The Mayor
Deputy Mayor
All Members of the Council

The Press
The Library

17th October 2008

COUNCIL MEETING
23rd October 2008

REPORT OF THE TOWN CLERK

1. Appreciation: A letter of appreciation has been received from the King Harold Day Society for Grant Aid 2008/09.

2. Capital Budget Review: To consider the Officer's report. (Encl R 1)

3. Blue Plaque Project: Enclosed is a list of names that might merit a blue plaque together with comments from Waltham Abbey Historical Society. (Encl R 2)

4. Co-option to Development and Environment Committee: At the last meeting of the Council it was agreed to co-opt a member of the local retailing community to the Development and Environment Committee. Do Members wish to put forward names for consideration?

5. Highway Classification –Part of Honey Lane: Cllr Mrs Stavrou wishes to address the meeting regarding the possibility of part of Honey Lane (between the motorway access roads) being re-classified as a non-consent road. This would restrict applications for Street Trading Licences.

6. Market Traders Licence: Members are asked to consider for approval the draft Market Traders Licence, a copy of which is enclosed. (Encl R 3)

7. Larsen Recreation Ground – Report of the Trustees: To approve the Report of the Trustees for submission to the Charity Commission. (Encl R 4)

8. Waltham Abbey Town Partnership & the 2012 Olympics: The Mayor has received correspondence from the Chairman of the Waltham Abbey Town Partnership asking if the Town Council would wish to join with them as equal partners to 'extract the maximum benefit for Waltham Abbey both in terms of tourism and in the legacy that the event (White Water Canoe Course) will offer following the Games'. Member's guidance in responding to this suggestion is requested. (Encl R 5)

9. Remembrance Day 9th November 2008: Details of the Remembrance Day services are enclosed for information. (Encl R 6)

10. EFDC Housing Allocations Scheme: In accordance with the Local Council's Charter, the District Council Housing Department is consulting with town and parish councils on the review of its Allocation Scheme. A copy of the report to Housing Scrutiny which will be presented to Cabinet on 15th December is enclosed for consideration. A copy of the current scheme is also enclosed for comparative purposes. (Encl 7 & R 8)

11. The Making and Enforcement of Byelaws – A Consultation: The Department for Communities and Local government has published this consultation paper inviting views on the proposed new procedure which will enable authorities to make certain byelaws without the need for scrutiny by the Secretary of State and about proposals for a new enforcement regime for byelaws. Comments are required by 20th November. Would Members agree the Town Clerk together with the Leader of Council to make comment?

12. Codes of Conduct for Local Authority Members and Employees – a Consultation: The

Government published this consultation on 1st October and enclosed is NALC's summary of the main issues covered. It seems that the Government wrote to all town and parish clerks on 1st October but there has been a delay in posting them out. When the full document is received would Members agree the Town Clerk together with the Leader of Council to make comment? (Encl R 9)

13. Dentistry in West Essex: West Essex PCT is carrying out a consultation on dentistry in the area. A copy of the consultation is enclosed and members may respond either individually or on behalf of the Council. (Encl R 10)

14. Youth Council: We have received an email from a young resident suggesting that a Youth Council would benefit the Town as she believes it would enable teenagers to discuss and resolve youth problems and benefit this Council by having a board of young people to refer to. I have explained to her that a Youth Council was formed in 1998 but failed to continue after about 12 months. Do Members wish to give this consideration?

15. Status List: A copy of the Status List is enclosed. (Encl R11)

Richard James
Town Clerk
14th October 2008