

YOU ARE HEREBY SUMMONED to the
Annual Meeting of Waltham Abbey Town Council
to be held in the Council Chamber, Waltham Abbey
Town Hall, at **7.45 p.m.** on **Thursday 28th May 2009**,
for the purpose of transacting the business set out below.

R K James

Acting Town Clerk

AGENDA

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** To note Members Declarations of Interest, if any.
3. **Election of Mayor for the Municipal Year 2009/2010. (Statutory Appointment):**
4. **Declaration of Acceptance of Office:** To receive the Mayor's Declaration of Acceptance of Office.
5. **Presentation:** The Mayor will present the outgoing Mayor with his Past Mayors Badge.
6. **Election of Deputy Mayor for the Municipal Year 2009/2010.(Optional Appointment):**
7. **Appointment of Leader/Deputy Leader of Council for the Municipal Year 2009/2010 (Optional Appointments):**
8. **Mayor's Allowance:** To consider payment of an allowance to the Mayor to assist in defraying the expenses of Office. (It is normal for the Mayor to leave the Chamber and for the Deputy Mayor or some other Member to preside for consideration of this item). The Mayor's allowance for 2008/2009 was set at £2860-00 and the Hospitality Allowance at £2420-00. The current years budget figures are £2860-00 and £2500-00 respectively.
9. **Minutes:** of the meeting of the Council held on 30th April 2009 and the Annual Town Meeting held on 7th May 2009.

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10. **Appointment of Committees, Subcommittees, Management Committees and**

Chairman/Deputy Chairman thereof: The Leader of Council to move that Committees, Subcommittees, Management Committees and Chairman/Deputy Chairman thereof be as set out at Appendix 'A' to this Agenda.

11. **Appointment of Representatives on Other Organisations:** The Leader of Council to move that Representatives to Other Organisations be as set out at Appendix 'B' to this Agenda.

12. **Mayor's Announcements, Communications and Engagements:**

- a) Announcements which the Mayor may wish to make.
- b) Correspondence which the Mayor may wish to place before Council.
- c) Engagements – The Mayor's engagements are yet to be confirmed.

13. **Questions:** In pursuance of Standing Order No. 10.

14. **Minutes and Reports:**

Plans Subcommittee	30th April 2009
Licensed Bars & Catering Management Committee	5 th May 2009
Plans Subcommittee	13 th May 2009

15. **Motions:** In pursuance of Standing Order No. 8.

16. **Report of the Town Clerk:** Herewith.

17. **Any Other Business:** Items which the Mayor may allow for discussion only.

18. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the Press and Public be excluded from the meeting.

19. **Minutes – Part B:**

20. **Minutes and Reports – Part B:**

TO: The Mayor
Deputy Mayor
All Members of the Council

The Press
The Library
20th May 2009

ANNUAL COUNCIL MEETING
28th MAY 2009

REPORT OF THE TOWN CLERK

1. **Civic Service:** The Civic Service will take place this year on Sunday 13th July at 10.30 a.m. in the Abbey Church.
2. **Calendar of Meetings:** A copy of the Calendar of Meetings is enclosed for Members information. This is also available on the Council web site www.walthamabbey-tc.gov.uk

Richard James
Acting Town Clerk

20th May 2009

